

## Privacy Policy

This statement discloses the privacy practices for the IIDA Texas/Oklahoma Chapter website.

International Interior Design Association takes very seriously the private nature of your personal information. This Privacy Policy describes how we treat the information we collect when you visit our Web site and/or registration for events and programs. Please read this notice carefully.

### Privacy Policy

IIDA Texas/Oklahoma Chapter abides by the principles set forth in the Safe Harbor <http://www.export.gov/safeharbor/> framework as set forth by the U.S. Department of Commerce regarding the collection, use, and retention of data from the European Union.

Questions or concerns regarding this statement should be directed to the IIDA Texas/Oklahoma Chapter privacy coordinator. If your inquiry has not been satisfactorily addressed, please contact IIDA Texas/Oklahoma Chapter staff at [communications@iida.org](mailto:communications@iida.org).

## IIDA Texas/Oklahoma Chapter and your privacy

We respect your right to privacy and we understand that, as a visitor to [iida-tx-ok.org](http://iida-tx-ok.org), you prefer to control your own personal information and preferences. For this reason, we may ask you to register or to provide personal information and preferences when you visit certain areas of <http://www.iida-tx-ok.org>, download free software or request information.

We will guard the personal information you share with us to ensure the content, services, and advertising that we provide on [iida-tx-ok.org](http://iida-tx-ok.org) are always tailored to your current, designated preferences.

When you provide IIDA Texas/Oklahoma Chapter with your name (or alias), e-mail address, mailing address, or telephone number, and you "opt in," IIDA Texas/Oklahoma Chapter and IIDA Texas/Oklahoma Chapter representatives may use the provided information to alert you to product upgrades, special offers, updated information, classes, new services, and other IIDA Texas/Oklahoma Chapter information. ("Representatives" include value-added resellers and authorized training partners.)

IIDA Texas/Oklahoma Chapter respects the rights users give us when opting to receive e-mail communications and enforces internal policies to preserve those rights. It is our objective to retain the long-term ability to continue to communicate with our users.

If you do not want IIDA Texas/Oklahoma Chapter or IIDA Texas/Oklahoma Chapter representatives to contact you, you may "opt out" of this preference at any time, whether you're online or contacting IIDA Texas/Oklahoma Chapter directly. As part of your preference flexibility, you'll always have the option to opt back in and have IIDA Texas/Oklahoma Chapter contact you based on your previous or new preferences. To "opt out" please send your contact information to [chapter@iida-tx-ok.org](mailto:chapter@iida-tx-ok.org) in an email titled "opt out".

If you choose not to register or provide personal information, you can still visit most IIDA Texas/Oklahoma Chapter websites; however, you will not have access to areas that require personal identification.

IIDA Texas/Oklahoma Chapter membership and the use of log files (cookies) IIDA Texas/Oklahoma Chapter offers free membership to all IIDA Texas/Oklahoma Chapter.com visitors. In order to establish membership, visitors are requested to provide both personal information and preferences. This information is stored and protected by your user-established Member ID and Password.

No information, other than that found in the Membership cookie, will be accessed by any IIDA Texas/Oklahoma Chapter system. Access to your membership information always requires both your Member ID and Password.

IIDA Texas/Oklahoma Chapter also utilizes visitor log files (cookies) with our website. Once a user enters our site, a cookie follows them through their click stream path. Examples of information being collected by these cookies include the number of times a user came to our site(s), and the paths they took to get there.

IIDA Texas/Oklahoma Chapter uses the data collected from website visitor cookies in aggregate form only and does not collect any personally identifiable information. Use of this information helps us better understand what users are seeking and learning at our website(s) and helps us identify potential navigation issues.

### **How IIDA Texas/Oklahoma Chapter will protect your personal information:**

IIDA Texas/Oklahoma Chapter will always protect the personal information that you share with us. IIDA Texas/Oklahoma Chapter stores information internally in a controlled, secure environment. If, for example, you make a purchase online, we route all transactions through SSL (Secure Socket Layers) and will process your credit card number only to secure your current payment. The SSL transaction does not retain your credit card number subsequent to the transaction at hand and will not use the number for marketing purposes.

We occasionally hire other companies to provide limited services on our behalf, including packaging, mailing and delivering purchases, answering customer questions about products or services, sending postal mail and processing event registration. We will only provide those companies the information they need to deliver the service, and they are prohibited from using that information for any other purpose.

If IIDA Texas/Oklahoma Chapter requests general demographic information, this information is limited to reporting purposes only; members remain anonymous.

IIDA Texas/Oklahoma Chapter may occasionally present a special contest or promotion that is sponsored by another company. To qualify for entry, we may ask you to provide personal information. If we plan to share that information with the sponsor(s), we will provide an up-front statement to that effect.

Though we make every effort to preserve user privacy, we may need to disclose personal information when required by law wherein we have a good-faith belief that such action is necessary to comply with a current judicial proceeding, a court order or legal process served on our website.